

## 4-H OFFICER NOTEBOOKS REPORTER

Name: \_\_\_\_\_

Club: \_\_\_\_\_

**BASIS OF AWARDS:**

	Excellent	Good	Fair	Needs to Improve
Includes page that tells the club's name, reporter's name and year.				
Includes table of contents.				
Begins with October 4-H meeting.				
Includes all items submitted for publication - printed or not - by the reporter about the club or members. (Reporter's book is distinctive from Historian's book.)				
Writing quality - story should not read like the club minutes.				
Book contains copy as submitted on left and the actual printed clipping on the right (facing) page. Include a clipping for every publication in which the report was printed.				
The name of the newspaper and date are included for each clipping.				
Reports submitted to newspaper in a timely manner.				
Cover is attractive with name of club on the front.				
Book is neatly done.				

**Comments:**

**Rating:** Purple \_\_\_\_\_ Blue \_\_\_\_\_ Red \_\_\_\_\_ White \_\_\_\_\_

*Following the 4-H year, the Reporter's book should be placed along with the historian, secretary, and treasurer's books in a safe place to insure that a permanent record is retained for historical reference.*